

SCHOLARSHIP - FELLOWSHIP - LEADERSHIP



ADELANTE FRATERNITY CONSTITUTION

**Adelante Fraternity
Iowa State University Chapter**

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Adelante Fraternity abides by and supports established Iowa State University policies, state, and Federal Laws and follows local ordinances and regulations. When changes are made to the Constitution, they must be immediately submitted to the Iowa State University Office of Student Engagement. Adelante Fraternity agrees to annually complete President's and Treasurer's Training.

Article I: Name

The name of this organization shall be Adelante Fraternity. Existing as a local fraternity at Iowa State University

Article II: Purpose & Goals

Section One:

The purpose of Adelante Fraternity shall be:

To provide a permanent home for its members,
To uphold the higher and broader ideals of college life,
To be always ready to aid in promoting a better college spirit,
To foster the democratic ideals on which our institution is founded,
And to aid its members in attaining moral, intellectual, and social excellence.

The Ideals of Adelante are founded on the basic tenets of Scholarship, Fellowship, and Leadership.

Section Two:

Adelante Fraternity abides by and supports established Iowa State University policies, State and Federal Laws; and follows local ordinances and regulations.

Article III: Membership

Section One:

Membership shall be open to all registered male students at Iowa State University, taking into consideration exceptions granted by Title IX. Adelante Fraternity does not discriminate on the basis of race, ethnicity, sex, pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information, or status as a U.S. Veteran.

Section Two:

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As a member, one is required to attend chapter meetings regularly, all closed recruitment events, pay dues required, and actively support Adelante Fraternity projects.

Article IV: Officers

Section One:

The executive officers of Adelante Fraternity shall include the following positions: President, Vice President, Secretary, Treasurer, New Member Educator, Recruitment Chairman, and Risk Management.

Section Two:

1. The election of executive officers will require a majority vote by secret ballot from the Active Chapter.
2. Nominations for all officers and chairman with the exception of the New Member Educator shall take place at the first two chapter meetings during the month of November.

Section Three:

Eligibility of candidates shall be as follows.

1. Any member holding an executive council position must be enrolled as a full-time student at Iowa State University unless he is a graduating senior needing less than 12 credits to graduate.
2. Any member holding an executive council position must have a previous semester Grade Point Average of 2.50 or higher.

Section Four:

The executive officer duties are as follows:

1. President
 - I. Presides during chapter and active meetings
 - II. Communicates happenings with the corporation board and alumni
 - III. Handles routine business and emergencies
 - IV. Attends President's Council meetings
 - V. Is ultimately responsible for the actions of Adelante Fraternity
2. Vice-President
 - I. Presides over house meetings during the absence of the President
 - II. Presides over Suite Senate
 - III. Responsible for the formation of goals within the chapter
 - IV. Makes and adjusts all room assignments
 - V. Attends IFC meetings and reports back to the collegiate chapter on proceedings that take place.

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3. Secretary
 - I. Records all proceedings of all chapter meetings
 - II. Writes and sends any chapter correspondence
 - III. Compiles chapter address list
 - IV. Records minutes at active meetings

4. Treasurer
 - I. In charge of all house finances, including: preparing and submitting a budget, maintaining proper records for an audit, collecting all fines, and handling all accounts receivable and payable
 - II. Works as Assistant Treasurer for a year before becoming Treasurer (this is a roll-over position)

5. New Member Educator
 - I. Responsible for guiding the current new member class through their first year at Adelante
 - II. Helps organize their calendar noting any important events
 - III. Advises new members on how their performance is being regarded by active members
 - IV. Supervises meetings and activities of new member class
 - V. Continuously answers questions concerning ISU and Adelante

6. Recruitment Chairman
 - I. Responsible for membership in Adelante
 - II. Main goal is to keep house filled with outstanding young men
 - III. Organizes and supervises all rush activities
 - IV. Advises members on how they are to help him rush

7. Risk Management
 - I. Must be present at any events within the house
 - II. Responsible for developing, enforcing, and educating the chapter of a comprehensive Risk Management plan biannually
 - III. Ensure that all initiated and associate members are knowledgeable about the Adelante and IFC Policies on Risk Management and their adherence
 - IV. Submit documentation to ISU's Risk Management Office
 - V. Report all violations and/or incidents to the President, House Advisor, Corporation Board, Executive Officers, and University Officials

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- VI. Advising all officers and committee chairmen on risk management procedures to implement in the planning of all chapter activities
- VII. Help minimize potential risks for club activities
- VIII. Recommend risk management policies or procedures
- IX. To submit documentation to ISU's Risk Management Office
- X. To ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

Section Five:

Removal procedures shall be as follows.

1. Any officer may be removed by a 2/3 vote of the active chapter
2. In the event of a removed officer the president will nominate an interim officer that is to be voted on and approved by the chapter in the following 2 meetings.

Section Six:

Examples of impeachable offenses include, but are not limited to:

1. Having more than two unexcused absences from chapter meetings in one semester.
2. Failure to follow the risk management policy of Adelante Fraternity.

Article V: Finances

Section One:

All monies belonging to Adelante Fraternity shall be deposited and disbursed through Ames First National Bank. All funds must be deposited within 48 hours after collection. The Treasurer is responsible for all of Adelante's financial actions and information.

Section Two:

Dues for being involved with the Fraternity and living in the Chapter's available House shall not exceed \$3,500.00 per semester and dues for out-of-house membership shall not exceed \$500.00 per semester.

Section Three:

All monies belonging to this organization shall be deposited and disbursed through First National Bank. All funds must be deposited within 48 hours after collection.

Article VI: Advisors

Section One:

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The duties of the chapter adviser are as follows.

1. Maintain a knowledge of university and organizational policies, financial oversight, attend meetings on a monthly basis.

Section Two:

Chapter advisors shall be elected or appointed by the chapter and alumni on a bi-annual basis.

Section Three:

The date of these elections shall be on a bi-annual basis on the date of Founders day.

Section Four:

Term of service: At will.

Section Five:

Process of removal: A petition by the Adelante Fraternity collegiate chapter shall be submitted to the Adelante Corporation Board in the event that the collegiate chapter finds the advisor to no longer be fit for the position. If they are removed from their position, the Adalyn corporation board will find a suitable replacement.

Article VII: Amendments & Ratification

The Constitution of Adelante Fraternity may be amended in part or in whole by an affirmative vote of three-fourths (3/4) of the collegiate chapter members, provided the proposed amendment has been read at the two immediately preceding regular chapter meetings of the same semester and then submitted to the university.